

Please Fill Out Form Completely!

Fax Reservation Form

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Today's Date: _____ Billing Company: _____ Booked By: _____ Phone #: _____ Confirmation #: _____ Confirmed By: _____	Type Of Service: (Circle Only One Below) As Directed Airport Pick-Up/Drop-Off Wedding Prom Other _____ Price Quoted \$ _____ +20% Service Fee All tolls and parking are in addition to above quote. **Please use one form per vehicle requested**
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Type Of Vehicle Needed: (Circle only one type of vehicle needed below)

Sedan: 2-3 Pass Mercedes 4 Pass CEO Navigator 6 Pass Navigator **Limos:** 6-8 Pass Lincoln
 8-10 Pass Lincoln 8-10 Pass Chrysler 12-14 Pass 16-20 Pass Hummer, Escalade or Navigator

Coach Buses: 22-24 Pass Coach Bus 30-33 Pass Coach Bus 52-56 Pass Coach Bus

Limo Buses: 24-26 Pass Limo Bus 28-34 Pass Limo Bus 35-50 Pass Limo Bus

50-80 Pass **Mega Liner** Double Decker Limo Bus **Other:** _____

Please fill out the following information and fax it back to Designer Limousines at 516.944.7096

Date of Service: _____ P/U Time: _____ AM/PM Passenger Name: _____ Pickup Address: _____ City: _____ State: _____ Zip: _____ Phone#: _____ Cross Street: _____ Destination: _____ _____ _____	Special Instructions: As per: _____ _____ _____ _____ _____ _____
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Designer Limousines is hereby authorized to reserve a limousine for the stated date and time via a valid credit card authorization or charge my credit card for all the transportation charges that are incurred at my request. This authorization, once signed, is valid whether or not a charge slip has been signed. If for any reason, the account balance is not paid, I agree that I will be liable for any and all reasonable legal fees and costs, in addition to the outstanding balance. All information will be kept strictly confidential. Please submit a clear copy of the front & back of your credit card along with a copy of your photo ID. Please direct all questions to the main office at 516.944.5588.

Payment Information (Check One Below) ** a fuel surcharge may be applied if gas goes above \$2.00 / gal.	
Corporate Account _____ Credit Card _____ Barter/Trade Account _____ Other _____	
Credit Card Information: (Choose and Check Only One Credit Card Below)	
AMEX _____ VISA _____ MasterCard _____ Discover / Novus _____	
Full Name On CC: _____ CC #: _____	
Billing Address: _____ Exp. Date: _____	
City: _____ State: _____ Zip: _____ CVV2: _____	
Home Phone #: _____ Business Phone #: _____	
Signature: _____ Date: _____	

All payments are due in cash or credit card only on the day of service, unless paid in full 20 days prior to the date of service. Sorry, there are absolutely no exceptions. All deposits are non-refundable! If booking a wedding or prom, please refer directly to our wedding and prom contracts for all terms and conditions. Any changes to the information stated on this sheet will result in a cancellation fee, so please call us toll free at 800.540.3374.